

Fair Registration Practices Report

Architects (2019)

The answers seen below were submitted to the OFC by the regulated professions.

This Fair Registration Practices Report was produced as required by:

- the Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA) s. 20 and 23(1), for regulated professions named in Schedule 1 of FARPACTA
- the Health Professions Procedural Code set out in Schedule 2 of the Regulated Health Professions Act (RHPA) s. 22.7 (1) and 22.9(1), for health colleges.

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1. Qualitative Information

a) Requirements for registration, including acceptable alternatives

i. Describe any improvements / changes implemented in the last year.

Interns may take the Admission Course online as well as in-person now. It is offered in conjunction with the University of Toronto School of Continuing Studies. The online course is accessible no matter where you are and can be taken at different times. It is offered every trimester. The cost remains the same no matter how the course is taken.

The original course is still offered live and in-person at both conference and on Saturdays in the Fall at the OAA offices.

ii. Describe the impact of the improvements / changes on applicants.

The online program makes the Admission Course more frequently available to Interns and more accessible.

iii. Describe the impact of the improvements / changes on your organization.

the number of Interns taking the course has increased only slightly.

b) Assessment of qualifications

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

c) Provision of timely decisions, responses, and reasons

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

d) Fees

i. Describe any improvements / changes implemented in the last year.

Fees were increased by the OAA Council and approved by the Membership at the Annual General Meeting. The increase was set at 3.1%.

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

e) Timelines

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

f) Policies, procedures and/or processes, including by-laws

i. Describe any improvements / changes implemented in the last year.

Except for fees, which are included in the By-Laws, there were no changes.

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

g) Resources for applicants**i. Describe any improvements / changes implemented in the last year.**

See the information about the online version of the Admission Course in a).

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

h) Review or appeal processes**i. Describe any improvements / changes implemented in the last year.**

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

i) Access to applicant records**i. Describe any improvements / changes implemented in the last year.**

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

j) Training and resources for registration staff, Council, and committee members**i. Describe any improvements / changes implemented in the last year.**

Deputy Registrar:

- Adjudication training hosted by Ontario Dispute Adjudication for Construction Contracts (ODACC) (2 day)
- OAA Expert Witness Training hosted by Paliare Roland Rosenberg Rothstein LLP
- Workshop for Regulatory Tribunal Members - Assessing Credibility and Writing Reasons hosted by Steinecke Maciura LeBlanc Barristers and Solicitors along with the Registrar
- Attended panel discussion on Systemic Racism in Self Regulated Professions hosted by Office of Fairness Commission along with the Registrar

- Participated in Pro-Demnity Workbook Workshop
- Complaints Committee Annual Orientation training hosted by OAA along with the Registrar and the Coordinator Act Enforcement.
- Gladholt webinar series - new Construction Act and Adjudication
- Lexis Nexis webinar - A Conversation with Beverley McLachlin on Access to Justice along with the Registrar
- ORAC Ontario Regulators for Access Consortium meeting - discussion related to understanding regulators role in fairly reviewing applications for licence (hosted by ORAC) along with the Registrar

Coordinator Act Enforcement also attended Investigative Training (NCIT through CLEAR)

Annual Training and orientation for the Experience Requirements Committee, the Complaints Committee, the Discipline Committee and the Registration Committee to stay current with their legislated mandate and ensure the members, particularly new members, are informed about best practices.

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

k) Mutual recognition agreements

i. Describe any improvements / changes implemented in the last year.

CALA EU Treaty not signed by every jurisdiction - implementation delayed.

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

l) Other (include as many items as applicable)

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

Describe any registration-related improvements/changes to your enabling legislation and/or regulations in the last year

No changes this year

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2. Quantitative Information

a) Languages

Indicate the languages in which application information materials were available in the reporting year.

Language	Yes/No
English	Yes
French	No
Other (please specify)	N/A

Additional comments:

b) Gender of applicants

Indicate the number of applicants in each category as applicable.

Gender	Number of Applicants
Male	166
Female	179
None of the above	1

Additional comments:

c) Gender of members

Indicate the number of members in each category as applicable. Select the option that best corresponds to the terminology used by your organization.

Gender	Number of Members
Male	3194
Female	1274
None of the above	13

Additional comments:

Members can self identify through prefixes: Miss, Ms., Mrs., Mr., Dr.; however, they are not required to do so and some specifically elect not to have gender identified in any way.

d) Jurisdiction where applicants obtained their initial education

Indicate the number of applicants by the jurisdiction where they obtained their initial education¹ in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
			Argentina 1 Australia 1 Bangladesh 3 Bosnia And Herzegovina 1 Brazil 1 China 4 Czech Republic 1 Dominican Republic 1 Ecuador 2 Egypt 12 El Salvador 1 Ghana 1 Hong Kong 2 India 19 Iran 23 Iraq 2 Israel 1 Jamaica 1 Jordan 3 Korea, Republic Of 1 Lebanon 5 Liechtenstein 1 Malaysia 1 Morocco 1 Nepal 1 Netherlands 2 Nigeria 1 Pakistan 2 Philippines 4 Russia 1 Serbia 3 S. Africa 1 Spain 1 Sudan 1 Syrian Arab Republic 5 Turkey 2 Ukraine 2 United Arab Emirates 4 U.K. 5 Venezuela 1 Total 125		
167	33	21		0	346

¹ Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

e) Jurisdiction where applicants who became registered members obtained their initial education

Indicate the number of applicants who became registered members in the reporting year by the jurisdiction where they obtained their initial education¹ in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
101	74	40	Armenia 1	1	287
			Bangladesh 1		
			Bosnia And Herzegovina 1		
			China 7		
			Colombia 2		
			Egypt 5		
			El Salvador 1		
			France 4		
			Germany 1		
			India 4		
			Iran 17		
			Ireland 1		
			Italy 1		
			Jordan 5		
			Kenya 1		
			Mexico 1		
			Netherlands 4		
			Nigeria 1		
			Pakistan 1		
			Poland 1		
			Romania 1		
Serbia 1					
Syrian Arab Republic 1					
Turkey 1					
United Arab Emirates 1					
U.K. 4					
Uruguay 1					
Viet Nam 1					
Total 71					

¹ Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

f) Jurisdiction where members were initially trained

Indicate the total number of registered members by jurisdiction where they obtained their initial education¹ in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
2161	906	623	Albania 1 Algeria 3	13	4481

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
			Argentina 8		
			Armenia 2		
			Australia 6		
			Bangladesh 5		
			Belgium 1		
			Bolivia 1		
			Bosnia And Herzegovina 5		
			Brazil 6		
			Bulgaria 11		
			Chile 1		
			China 53		
			Colombia 20		
			Croatia 1		
			Cuba 4		
			Czech Republic 4		
			Denmark 1		
			Egypt 54		
			El Salvador 1		
			Ethiopia 2		
			France 11		
			Germany 9		
			Greece 1		
			Hong Kong 5		
			Hungary 2		
			India 66		
			Indonesia 1		
			Iran 113		
			Iraq 27		
			Ireland 8		
			Israel 7		
			Italy 9		
			Japan 1		
			Jordan 14		
			Kenya 3		
			Korea, Republic Of 3		
			Lebanon 13		
			Macedonia, The Former Yug... 4		
			Mexico 8		
			Netherlands 8		
			New Zealand 3		
			Nigeria 2		
			Pakistan 11		
			Paraguay 1		
			Peru 2		
			Philippines 21		
			Poland 50		
			Portugal 1		
			Puerto Rico 1		
			Romania 27		
			Russia 12		

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
			Scotland 7		
			Serbia 10		
			Slovakia 2		
			S. Africa 8		
			Spain 1		
			Sri Lanka 4		
			Sudan 1		
			Sweden 1		
			Switzerland 1		
			Syrian Arab Republic 10		
			Taiwan, Province Of China 2		
			Tunisia 1		
			Turkey 8		
			Ukraine 12		
			United Arab Emirates 2		
			U.K. 52		
			Uruguay 1		
			Venezuela 5		
			Viet Nam 3		
			Yugoslavia 13		
			Total 778		

¹ Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

g) Applications processed

Indicate the number of applications your organization processed in the reporting year:

Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
New applications received	167	33	21	125	0	346
Applicants actively pursuing licensing (applicants who had some contact with your organization in the reporting year)	835	144	89	643	0	1711
Inactive applicants (applicants who had no contact with your organization in the reporting year)	0	0	0	0	0	0

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
Applicants who met all requirements and were authorized to become members but did not become members	0	0	0	0	0	0
Applicants who became FULLY registered members	101	74	40	71	1	287
Applicants who were authorized to receive an alternative class of licence ³ but were not issued a licence	0	0	0	0	0	0
Applicants who were issued an alternative class of licence ³	6	0	0	0	0	6

¹ An alternative class of licence enables its holder to practice with limitations, but additional requirements must be met in order for the member to be fully licensed.

Additional comments:

h) Classes of certificate/license

Indicate and provide a description of the classes of certificate/license offered by your organization.

You must specify and describe at least one class of certificate/license (on line a) in order for this step to be complete.

#	Certification	Description
		Description (a)
a)	Architect	<p>Architects Act, R.S.O. 1990, c. A.26 s. 1 states as follows: Definitions 1. In this Act, “architect” means the holder of a licence, a certificate of practice or a temporary licence; (“architecte”) “licence” means a licence to engage in the practice of architecture issued under this Act; (“permis”) “practice of architecture” means, (a) the preparation or provision of a design to govern the construction, enlargement or alteration of a building, (b) evaluating, advising on or reporting on the construction, enlargement or alteration of a building, or (c) a general review of the construction, enlargement or alteration of a building; (“exercice de la profession d’architecte”)</p>
b)	Licensed Technologist OAA	Description (b)

The Licensed Technologist OAA has a licence with terms, conditions and limitations that include the following:

... prepare and provide a design for, or perform general review of or evaluate, advise or report on the construction, enlargement or alteration of a building that:

...as constructed enlarged or altered, is not more than

four storeys in height and not more than 600 square metres in gross area and is used or intended for one or more of the following occupancies:

- i Residential;
- ii Business;
- iii Personal services;
- iv Mercantile;
- v Industrial;
- vi a restaurant designed to accommodate not more than 100 persons consuming food or drink;

...The Licensed Technologist OAA shall use the designation "Licensed Technologist OAA" ...but may not use the title "architect. The Licensed Technologist OAA is permitted to use the abbreviated title of "Lic.Tech.OAA".

Additional comments:

i) Reviews and appeals processed

State the number of reviews and appeals your organization processed in the reporting year (use only whole numbers; do not enter commas or decimals).

Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
Applications that were subject to an internal review or that were referred to a statutory committee of your governing council, such as a Registration Committee	1	0	0	8	0	9
Applicants who initiated an appeal of a registration decision	1	0	0	1	0	2
Appeals heard	1	0	0	1	0	2
Registration decisions changed following an appeal	1	0	0	1	0	2

Additional comments:

The Experience Requirements Committee reviewed 7 members applications.

The Registration Committee meets to hear appeals in these instances. In both instances the committee set criteria that, when met, would make the individual eligible for licence.

j) Paid staff

In the table below, enter the number of paid staff employed by your organization in the categories shown, on December 31 of the reporting year.

When providing information for each of the categories in this section, you may want to use decimals if you count your staff using half units. For example, one full-time employee and one part-time employee might be equivalent to 1.5 employees.

You can enter decimals to the tenths position only. For example, you can enter 1.5 or 7.5 but not 1.55 or 7.52.

Category	Staff
Total staff employed by the regulatory body	32
Staff involved in appeals process	4
Staff involved in registration process	7

Additional comments:

The 4 staff involved in appeals are also involved in registration and includes the Registrar and Deputy Registrar.

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3. Submission

I hereby certify that:

Name of individual with authority to sign on behalf of the organization:

Nedra Brown

Title:

Registrar

Date:

2020/02/05

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